

No.D.12016/1/2019-MIMER/GEN
GOVERNMENT OF MIZORAM
MIZORAM INSTITUTE OF MEDICAL EDUCATION AND RESEARCH

Dated Aizawl, the 28th February,2019

TENDER NOTICE

Short quotation in sealed covers are hereby invited from approved firms for supply of materials, equipments, glasswares, reagents, etc. for **Rate Contract of Materials, Equipments, Glasswares & Reagents for a period of 1 year for MIMER**. The quotation should be submitted to the Office of the Director, MIMER on all working days from 4th March, 2019 upto 8th March,2019 and will be opened on 8th March,2019 at 2:00PM. Details of the supply can be obtained from the Office of Director, MIMER, Falkawn on all working days.

TERMS & CONDITIONS

1. The cover of the tenders should be superscribed as **"Tender for Rate Contract of Materials, Equipments, Glasswares & Reagents for a period of 1 year for MIMER"** addressed to Director, MIMER, Falkawn and should be clearly indicate full postal address of the tenderer.
2. All tender papers should be numbered and arranged in order as per Terms & Conditions. Indexing of the documents should be attached at the first page of tender document.
3. Tender should be accompanied by **Bid Security** amounting to Rs. 20,000/- (Rupees twenty thousand) in case of a Non-Tribal and Rs. 8,000/- (Rupees eight thousand) in case of Tribal Tenderers in the form of Account Payee Demand Draft/Fixed Deposit receipt/Banker's Cheque or Bank Guarantee from any of the Commercial Banks which should remain valid for at least 45 days duly pledged in favour of Director, MIMER, Falkawn **duly signed and stamped by the tenderer at the back of the draft/deposit**.
4. Tenders should be submitted in the prescribed form only in both **hard and soft copy (MS Word format)**.
5. Quoted rates in terms of Indian Rupees will be considered inclusive of **Goods and Services Tax (GST)**. If there are more than one brand, the separate rates for such brands with specific details should also be mentioned.
6. Tender should be accompanied by attested copy of
 - a) Valid Drugs Licence/valid current trade licence certificate of the bidder clearly showing nature of trade.
 - b) Warranty certificate: at least for two years wherever applicable.
 - c) A certificate for mandatory CMC for five years after completion of warranty period wherever applicable.
 - d) A certificate for mandatory spare parts availability for five years after completion of warranty period wherever applicable.
 - e) A certificate for expected life of equipments quoted wherever applicable.
 - f) A certificate regarding provision of free calibration certificate for medical equipments for at least 07 years wherever applicable.
 - g) A certificate that the quoted equipment have not been and are not being supplied to any other organization at a rate lower than being quoted here.
 - h) SOFT WARE UPGRADATION: Free up-gradation of software (all update & upgrades) at least for 7 years is to be provided wherever applicable.

Preference will be given to the bidder who offers for buy back of the existing equipments. The rate for buy back offer of the condemned equipments is to be mentioned in the Price Bid. No such rate shall be mentioned in technical bid. The equipments which are offered for buy back may be inspected by the tenderers on any working day from 11 AM to 3PM.during the period of submission of tender as mentioned in the tender notice.

7. Tender must be accompanied by the following documents –
 - a) Photocopy of **GST registration Certificate** duly attested by a Gazetted Officer.Original Certificates should be produced at the time of opening of the tenders/quotations, if demanded.
 - b) Photocopy of **Scheduled Tribe Certificate** duly attested by a Gazetted Officer or Notary (for Tribal tenderer). Original Certificates should be produced at the time of opening of the tenders/quotations if demanded.
 - c) Non-Judicial Adhesive Stamp worth at least Rs. 7.50 should be affixed (for non-tribal tenderer).
8. All pages of the tender papers should be printed, signed, stamped and dated; hand written quotation shall not be entertained. Any page or pages not signed, stamped and dated will be marked violated clause at the time of opening of tender.
9. Tenders submitted by Authorized dealers should attach certificate of Authorization or Distributorship or Dealership as the case may be from the concerned Manufacturers duly attested by a Gazetted Officer or Notary. Original Certificates should be produced at the time of opening, if demanded.
10. Manufacturers submitting their tenders directly shall attach photo copies of their Manufacturing Licence Drugs Licence, CIN (Corporate Identity Number) and other relevant permissions/Licences required for such manufacturing duly attested by a Gazetted Officer or Notary. Original Certificates shall be produced at the time of opening of the tenders/quotations, if demanded.
11. Tenderers must enclose detail specifications of the instruments. They must also enclose relevant documents including catalogue/literature of the quoted items.
12. The undersigned shall not be bound to accept the lowest rate and reserves the right to accept or reject any tenders without assigning any reasons thereof.
13. A successful firm should execute an appropriate Deeds of Agreement within 30 days from the date of issue of acceptance of their quoted rates failing which their quoted rate will be treated as invalid.
14. A successful firm should furnish Performance Security of 5% of the total value of the supply before issue of supply order in the form of Account Payee Demand Draft/Fixed Deposit receipt or Bank Guarantee from any of the Commercial Banks which should remain valid for a period of at least 60 days beyond the date of completion of all contractual obligations of the supplier, pledged in favour of Director, MIMER, Falkawn **duly signed and stamped by the tenderer at the back side of the draft/deposit.**
15. A successful firm will have to supply the materials within the period fixed by the Department/Authority. If the supply cannot be made within the stipulated period without any intimation, the Department has the right to cancel the supply order. Supplies shall be accepted and work shall be certified as completed subject to satisfactory and complete installation (upto full potentials claimed for that respective equipment/ Item) of the equipment / items supplied, including supply of all accessories, and duly certified by the

concerned officer, and subsequent inspection by Director, MIMER or his assigned representative. Any defect found in the materials / equipment / items supplied / work done will render the supplies / work open to rejection and decision of the Director, MIMER, shall be final and legally binding. The tenderers shall have to take the same (rejected store) back at their own cost and risk, and shall replace such rejections with the items of standard specifications / quality as acceptable to the Hospital Authority. Alternatively, the stores may be purchased from others / work may be executed through others, at the risks and costs of the tenderer, at the discretion of the authority.

16. Full Payments will be made only after the items are received in full and in good condition duly certified by the concerned Head of Department.
17. Once the rate is accepted and communicated to the successful firm, the same will remain valid during the validity period of the agreement with the approved supplier. No price escalation will be permissible during the validity period, which is normally for a period of 12 months and is extendable, if mutually agreed upon by both the parties i.e. Director, MIMER and concerned approved supplier, subject to recommendation of the State Purchase Advisory Board or the Departmental Purchase Advisory Board, as the case may be.
18. Late/delayed tenders will not be entertained. Certificates other than those stated in the above clauses should not be attached. Any other/further clarifications in connection with submission of the tender may be had from the Office of Director, MIMER, Mizoram during office hours on all working days.
19. Firms or individuals who attempt to negotiate/campaign, direct or indirect, on the part of tender with the authority to whom he has submitted the Tender or the authority who is competent to accept, shall be excluded from consideration, if proved.
20. In case of any legal disputes/litigations arising out of this Tender Notice or its terms, the Courts of Law at Aizawl only shall have jurisdiction to adjudicate the same.

Sd/- H. LALENGMAWIA
Secretary to the Government of Mizoram
Health & Family Welfare Department

Memo No **No.D.12016/1/2019-MIMER/GEN**

Dated Aizawl, the 28th February, 2019

Copy to:

- 1) P.S. to Minister, H & FW Department, fFor information.
- 2) The Principal Director, H & FW Department, Mizoram for information.
- 3) The Under Secretary, H&FW Department, Mizoram for information.

Sd/- PROF.L.FIMATE
Director
Mizoram Institute of Medical Education & Research
Falkawn: Mizoram

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